



# ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়

Rabindranath Tagore University

(A State Govt. University of Assam)

Hojai-782436, Assam, India

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Ref. No.RTU/ACD/UG/AD/ 2025-26/285

Date: 06/05/2025

## TIMELINE OF FYUGP-2025-26 ADMISSION AS PER NOTIFICATION OF DIRECTOR OF HIGHER EDUCATION, GOVT. OF ASSAM.

Mode of admission	Date	Activities
Non CUET	11April	Registration of students in Samarth portal starts
	12-22May	Programme selection by applicants and simultaneous Scrutiny of applications by HEIs
	23-25May	Correction window for students
	26-28May	Scrutiny of applications by HEIs of “corrected applications” If any.
	29May-1 June	Preparation and Locking of 1 <sup>st</sup> Merit list
	2June	Publication of 1 <sup>st</sup> Merit list
	4-5June	Admissions of applicants in 1 <sup>st</sup> Merit list
	6June	Preparation and Locking of 2 <sup>nd</sup> Merit list
	7June	Publication of 2 <sup>nd</sup> Merit list
	9-10June	Admissions of applicants in 2 <sup>nd</sup> Merit list
	11-14 June	Spot admission
	1August	Commencement of 1 <sup>st</sup> Semester classes

CUET	5-13July	Registration and Programme selection by applicants and Simultaneous scrutiny of applications by HEIs
	14-15July	Correction window
	16-18July	Scrutiny of applications by HEIs of “corrected applications” if any.
	19July	Preparation and publication of 1 <sup>st</sup> merit list

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*	21-22July	Admissions of applicants in 1 <sup>st</sup> merit list
	23July	Preparation and publication of 2 <sup>nd</sup> merit list
	25-26July	Admissions of applicants in 2 <sup>nd</sup> merit list
	28July	Spot Admission (for CUET)
	29-31July	Final Spot Admission (for both non CUET and CUET)
	1August	Commencement of 1 <sup>st</sup> Semester classes

<b>Post-admissions</b>	1August-5August	Induction programme
		Demo class for Core and Common course
		Paper/courses election in Samarth portal

\*The CUET admission timeline will depend on the declaration of CUET results. There may be modifications to the schedule of CUET admission on account of this. In case of any changes the same will be notified accordingly.

### **Important Points to be followed:**

1. Admission for FYUGP (Four-year Undergraduate Programme), FYIMP (Five-year Integrated Master Programme) and FYIPGP (Five-year Integrated Post Graduate Programme) either through non-CUET mode or CUET mode will be provisioned only through the common admission portal (<https://assamadmission.samarth.ac.in/>) for all Govt/Pandit Deen dayal Upadhyaya Adarsha Mahavidyalaya/Provincialized/Govt. Model Colleges/Autonomous Colleges. Additionally, admissions for FYIMP and FYUGP in State University campuses and Private/ Venture/ Non-Government Colleges affiliated with State Universities and Assam University will also be provisioned only through the common admission portal. (<https://assamadmission.samarth.ac.in/>).

2. Students will get ten (10) options for program selection either in the same Higher Educational Institution (University/Colleges) or in different Higher Educational Institutions (HEI) (University/Colleges).

3. Students need to mark preferences against the options of programs. HEI's will be indicated of the preference given by the applicants. Autonomous Colleges /Universities shall prepare the merit lists in

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accordance with their admission rules. However, affiliated Colleges shall prepare their Merit list in accordance to the relevant policy of the concerned Affiliating Universities.

4. HEI's will have to do the academic scrutiny (selection of papers based on eligibility for the program/discipline) of verified marks after entering SAMARTH form number / CUET registration numbers.

5. After Academic Scrutiny, the HEI's will mark the students considered for offering admission by processing the merit list in the admission portal itself. Once marked and saved by the HEI, the merit list for the programs will be auto-generated and visible to students in the "merit list section" of the admission portal (<https://assamadmission.samarth.ac.in/>) After the lists are published in the admission portal, the Merit lists are to be uploaded in PDF files on the HEI website and other social media handles for wide dissemination.

6. The students will receive an admission order message with a URL in their registered e- mail and mobile number for further processing. Only upon acceptance of the admission order by the applicant by logging into their admission portal, the Universities or Colleges will be able to process the application for grant of admission.

7. In the subsequent merit lists, if an admitted student is offered admission in a program/College in a relatively higher order of their preference, and if they wish to take admission in the other HEI then they need to raise a cancellation request on the first day of publication of the subsequent merit list till 5 P.M and the cancellation request will be automatically approved, so that the applicant may take admission easily. The fee will be refunded automatically, provided they make the payment through the Integrated Payment Gateway. In case the student has made the payment in cash then they need to collect the refund from the institution itself.

8. The total number of students in the Merit list against each program and discipline will be strictly as per the sanctioned seat matrix for the Major program in that discipline. In the case of Discipline Specific programs, the Merit list against that discipline-specific programme will be as per the sanctioned seat matrix for that discipline-specific programme. Once admission is offered by the College/University to candidates, it is mandatory for the HEIs to give admission to candidates subject to document scrutiny and in compliance with college/university policies, as applicable.

9. Waiting lists may be published by respective HEIs if they desire to do so. However, this is optional and if the students who appear in the waiting lists are not subsequently added in the next merit list, then the Department of Higher Education nor the SAMARTH team will be responsible.

10. Colleges and Universities will have the discretion to check and verify the Income certificates produced by applicants at the time of admission. In case of any doubt, the Institution may ask the candidate to produce further relevant documents to ascertain the validity of the claim regarding the status of income below 4lakhs, and only after being fully satisfied with the authenticity of the claim,

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they are to be granted admission under the Fee Waiver category. If the Institution is unsatisfied with the claim, they need to inform the applicant in writing with justification and grant admission under the non-fee waiver category.

11. HEIs will be able to view their Fee status (received either through Cash or Payment gateway) and the net amount (admission minus cancellation) shall be remitted to the HEI's account upon completion of the cycle of admission 2025-26.

(Dr. Amar Gautam)

Academic Registrar i/c, RTU, Hojai.

**Memo No: RTU/ACD/UG/AD/ 2025-26/285 Date:-06/05/2025**

Copy to:-

1. The P.S. to Vice-Chancellor, RTU, Hojai for kind appraisal of the Vice- Chancellor.
2. The Registrar, RTU, Hojai for Information.
3. The Controller of Exam, RTU, Hojai for Information.
4. The Dy. Registrar, RTU, Hojai for Information.
5. All HoD's of Academic Departments for Information
6. All Official's RTU for Information.
7. Office File.

(Dr. Amar Gautam)

Academic Registrar i/c, RTU, Hojai.