



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়

Rabindranath Tagore University

Hojai-782435, Assam, India

Phone – 03674-252163(O), 7086031120(M)

website – www.rtuassam.ac.in : : email – rabindranathtagoreuniversity@gmail.com, rturegistrar0@gmail.com

Standard Operating Procedure (SoP)

Dated: 22/04/2021

Consequent upon the announcement of a series of restrictions by the Assam State Disaster Management Authority vide order no. ASDMA.28/2021/11 dated 20th April, the following SoP is hereby notified for Rabindranath Tagore University with immediate effect.

1. Entry for visitors is restricted.
2. Visitors are required to obtain permission from the concerned Department/Officials for any purpose.
3. All gatherings/assemblies without permission is prohibited.
4. All kinds of sports activities, freshmen social, farewell and cultural activities are prohibited.
5. All are requested to frequently use the hand wash facility available at the entry of the departments and offices.
6. Classes of TDC 2nd and 4th semester will be held as under.
All Odd Roll Nos. - Monday, Wednesday and Friday.
All Even Roll Nos. - Tuesday, Thursday and Saturday.
7. Female employees having kids below the age of 5 years will attend their duties from home.
8. Use of face mask is mandatory.
9. Any person with Covid symptoms is advised to self-isolate himself/herself with information to the controlling officer(s) and get himself/herself tested and report to the controlling officer about the result.
10. All visitors coming to the University will undergo thermal scanning at the entry point. The gate keeper is requested to make necessary arrangements for the purpose.
11. Bookings of all the Halls for outsider organizations will not be entertained. In case of official meetings/stakeholder meetings, if any, will be allowed only on requirement basis and if allowed necessary social distancing as per the set protocol is to be followed.
12. If anyone is found Covid positive in any department/office, the Registrar, RTU will make immediate arrangement for sanitization of such places on receipt of information.
13. All Wardens are requested to be vigilant so that all relevant protocols of Covid-19 are followed in the Hostel.
14. No reduction of manpower is notified at this moment.

These measures will continue until further notification.

Issued with the approval of the Hon'ble Vice Chancellor, RTU.

Working Registrar

Rabindranath Tagore University, Hojai

Working Registrar

Rabindranath Tagore University

Hojai (Assam)

অত্র বিশ্বম্ ভবত্যেক নীড়ম্