



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়

Rabindranath Tagore University

Hojai-782435, Assam, India

Phone – 03674-252163(O), 7086031120(M)

website – www.rtuassam.ac.in : : email – rabindranathtagoreuniversity@gmail.com, rturegistrar0@gmail.com

NOTICE

(28/06/2024)

SPOT ADMISSION POLICY

B.A., B.Sc. and B.Com. 1st Year, Session: 2024 – 2025

I. Vacant seats (till 8 PM of 28/06/2024):

Sl. No.	Name of Department	No. of Vacant Seats
01	ASSAMESE	11
02	BENGALI	34
03	HINDI	32
04	ENGLISH	06
05	ECONOMICS	28
06	EDUCATION	03
07	HISTORY	11
08	POLITICAL SCIENCE	03
09	ACCOUNTANCY	22
10	MANAGEMENT	08
11	BOTANY	05
12	CHEMISTRY	06
13	MATHEMATICS	15
14	PHYSICS	02
15	ZOOLOGY	03

- II. For those who have not secured admission in the previous two rounds (admission of 1st & 2nd Merit List) are requested to follow the “SAMARTH GUIDELINES FOR SPOT ADMISSION 2024” attached herewith.
- III. Candidates interested for SPOT ADMISSION will submit the hard copy of the modified/fresh application form/Acknowledgement receipt (as per SAMARTH guidelines) along with the photocopy of the H.S mark sheet to RTU office on 29/06/2024 by 4 PM sharp. Collect the received copy after submission of application form.
- IV. The SPOT ADMISSION will be both on the basis of availability of seats and merit. The candidates who secured total marks in H. S. Final Examination below 200 need not apply.
- V. The SPOT ADMISSION will commence from 11 AM, on 30/06/2024 (SUNDAY), in Hall-2 and Hall-3.
- VI. Verification of documents for admission under Fee Waiver scheme of GoA will be done in the Hall No-1 from 10 AM on 30/06/2024.

অত্র বিশ্বম্ ভবত্যেক নীড়ম্



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- VII. **The following documents in hard copy have to be produced at the time of admission:**
- Receipt of online form fill up from SAMARTH portal (to be submitted to the admission board).
 - H.S. pass certificate in original and photocopy (to be submitted to the admission board).
 - H.S. Mark sheet in original and photocopy (to be submitted to the admission board)
 - Gap Certificate in the prescribed format as given in the Admission Prospectus (if applicable).
 - AADHAR card
 - Two coloured passport size photographs (to be submitted to the admission board)
- I. **Special instruction for candidates applying for Fee Waiver Scheme of GoA:**
- Income certificate issued by the Circle Officer/Ration Card only will be accepted for verification.
 - HSLC & HS pass Certificate
 - Candidates have to be present before the verification team with their Father/Mother at 10 AM sharp on the date of admission.**
- II. **Admission fee:**
- As per the Govt. of Assam OM No. 490303/2024/9, the admission fee of UG 1st Year class, for the academic session 2024 – 2025, in different programmes is as given below:

Sl. No.	Name of Programme	Admission fee (Rs.)	
		Paid admission	Fee waiver scheme
01	B.A. 1 st Year	7, 180/-	600/-
02	B.Com. 1 st Year	7, 180/-	600/-
03	B.Sc. 1 st Year	7, 480/-	600/-


(Tilak Chandra Kalita)
Registrar i/c, RTU

GUIDELINES FOR SPOT ADMISSIONS 2024

For Students

1. Who can participate in Spot Admission Round?

1. Those who have not secured admission in the two rounds.
2. Those who did not register on <https://assamadmission.samarth.ac.in/>
3. Those who wish to cancel their admission from any of the two rounds and take admission in another college, subject to the vacancy of seats and policy of the college.

Those who are already registered with <https://assamadmission.samarth.ac.in/> need not register again.

Steps to apply for Spot Round

1. For Those who have not secured admission in the two rounds

1. Check the available vacancies before the Spot Round Admissions on <https://assamadmission.samarth.ac.in/index.php/site/vacancy-list> and identify the university/college and programme where you wish to take admission
2. Login to your account via <https://assamadmission.samarth.ac.in/index.php/site/login>
3. Update your profile (if required) and upload the necessary documents
4. Apply for the programme. Students will only be able to apply for One Programme where they want to take admission. Students may contact the college/university to consult before applying.
5. Contact the College/University for admission.

(The College/University may follow their policy and guidelines for Spot Admission as published in the public domain/ Institutional website by the College/University)

2. For those who have not yet registered on the Assam State Higher Education Admission Portal <https://assamadmission.samarth.ac.in/>

1. Check the available vacancies before the Spot Round Admissions on <https://assamadmission.samarth.ac.in/index.php/site/vacancy-list> and identify the university/college and programme where you wish to take admission
2. Register on <https://assamadmission.samarth.ac.in/index.php>
3. Login to your account
4. Fill your profile and upload all necessary documents
5. Apply for the programme. Students will only be able to apply for One Programme where they want to take admission. Students may contact the college/university to consult before applying.

6. Contact the College/University for admission

3. Quota definitions:

The HEIs have to clearly spell out the criteria of selection and document requirements for filling up seats against various quota, for example:

1. Fringe village quota (Fringe/ Local area quota)
2. Co-Curricular Activity quota (Cultural quota)
3. Sports quota
4. Employee/ Ward quota (Son/Daughter of an employee of the College/University)

4. Students who wish to take admission under quota, as per the notified policy of the Institution, they are to follow the following steps:

1. If they have already applied for a particular quota, then they need not update their profile again.
2. They need to update their profile and mark the quota against which they belong to and upload the relevant documentary evidence to ascertain the claim.
3. Based on the policy of the Institution, the student needs to fulfil the criteria, to be admitted under that category.

5. For those who wish to cancel their admission from any of the two rounds and take admission in another college subject to the vacancy and policy of college.

1. Check the available vacancies before the Spot Round Admissions on <https://assamadmission.samarth.ac.in/index.php/site/vacancy-list> and identify the university/college and programme where you wish to take admission
2. Login to your account via <https://assamadmission.samarth.ac.in/index.php/site/login>
3. Select the "Request for Cancellation" option for the admission that was previously granted. Contact the concerned university/college if required.
 - a. A candidate who has already been admitted to a particular program can raise a "Request for Cancellation" from that program from 29th June 2024 (10 AM) to 30th June 2024 (3 PM) and can get admission in any program in any institution till 1st July 2024, subject to vacancy of seats in that programme/discipline and college policy.
 - b. The pending "Request for Cancellation" will be auto-cancelled after 9 P.M. of 30th of June, 2024.
 - c. You'll only be able to proceed on the next steps to update your profile and apply for a spot admission round after the existing admission is cancelled by the College/University.
4. Update your profile (if required) and upload necessary documents
5. Apply for the programme. Students will only be able to apply for One Programme where they want to take admission. Students may contact college/university to consult before applying.
6. Contact the College/University for admission

(The College/University may follow their policy and guidelines for Spot Admission as published in the public domain/ Institutional website by the College/University)