

RTU STUDENT PORTAL
USER MANUAL FOR THE COURSE SELECTION OF NEP 1ST SEMESTER
SESSION: 2024-2025

Step 1: Open the <https://rtuassam.samarth.edu.in/> link, the homepage will appear as below:

In the student portal homepage, students will be able to see three options as follows:

1. Login
 - a. Already registered students can directly login using their login credentials
2. New Registration
 - b. Students doing first-time registration have to click on the “**New Registration**” option to generate their login credentials.
3. Reset Password
 - c. If a student forgets his/her password they can reset it using the “**Reset password**” option.

Step: 2 Students can register themselves by clicking on the “**New Registration**” Button,

After that, the following details need to be selected/entered by the students:

- Programme
- Name (as on ID card)
- Enrolment Number

After completed the registration process, student can proceed for course selection

Course Selection Process

For the selection of the courses, students need to follow the below-mentioned steps:

Step 1: Login to Student Portal with valid credentials

The screenshot shows a web browser window displaying the login page for Rabindranath Tagore University. The browser's address bar shows the URL `rtuassam.samarth.edu.in/index.php/site/login`. The page features a navigation menu at the top with links to various government portals. The main content area includes the university's logo and name, followed by a 'Student Sign In' section with input fields for 'Enrolment Number' and 'Password'. Below these fields are buttons for 'Login', 'New Registration', and 'Reset Password'. The Windows taskbar at the bottom shows the system tray with weather information (28°C Sunny), search, and system icons, along with the date and time (2:40 PM, 11/9/2024).

Step 2: After successful login, the student will be redirected to the dashboard. Then the students need to click on Click here button to view/select the courses related to their respective programme.

The screenshot shows a web browser window with two tabs: "Course Selection - Students Por" and "Programme Course Registratio". The address bar shows the URL: rtuassam.samarth.edu.in/index.php/vidhyarthi/re-registration/index. The page header includes the RTU logo, a "Public Notice(s) / Results" button, and a user profile icon labeled "PD".

The main content area is titled "Course Selection" and contains six interactive boxes, each with a "CLICK HERE" button:

- B.A. : BACHELOR OF ARTS(ARTS)
- COURSE SELECTION HISTORY
- GENERAL INSTRUCTIONS
- FAQ
- USER MANUAL
- USER MANUAL

A left sidebar menu is visible, listing various options under "Student", "Examination", and "Training & Placement". The "Student" menu includes: Dashboard, Profile, Certificates, B.A. : Bachelor of Arts(Arts), Fee, Course(s) Selection, Upload Section, and Services. The "Examination" menu includes: Registration, Hall Admit Card, and Grade Card. The "Training & Placement" menu is currently empty.

The browser's taskbar at the bottom shows the Windows logo, a search bar, and several application icons. The system tray on the right indicates the language is "ENG IN", and the date and time are "2:26 PM 11/9/2024".

Step 3: After that, a new window will appear. Here, students can view their courses and also select their courses.

To select the courses, students need to click on **‘Click here to select your courses’** courses button.

The screenshot displays the RTU Students Portal interface. The browser address bar shows the URL: https://rtuassam.samarth.edu.in/index.php/vidhyarthi/programme/index?prg_id=bc7d57e0090dd6f13e771125a9ad72a1ecd68edf2e4430417ac2bb64bd909331. The page header includes the RTU logo, the text "Public Notice(s) / Results", and a user profile icon. The left sidebar contains a "Dashboard" button and a menu with "Programme", "Course Selection", and "History Course Selection". The main content area features a table with the following data:

Level	BACHELOR	Examination Roll Number	[REDACTED]	Delivery Mode	Face to face
Admission (Year-Cycle)	2024-JULY	Admission Quota	General	Discipline	Bengali Education
ABC ID	!! Action required click here to link/create your ABC Account		Eligibility Tag	Eligibility Tag	Remarks

Below the table, a message states: "You can apply for course selection in SEMESTER 1 of B.A. : Bachelor of Arts(Arts)". A button labeled "Click here to select your courses" is positioned below this message. The footer of the page includes the text "Powered by eGov" and a long URL: https://rtuassam.samarth.edu.in/index.php/vidhyarthi/course-selection/view?prg_id=bc7d57e0090dd6f13e771125a9ad72a1ecd68edf2e4430417ac2bb64bd909331&form=a7c5aaff4cbb9fe7b7fd26cc5cc3a7f5df5bfd028593eb330c5c05744f1c1ca41523. The Windows taskbar at the bottom shows the system tray with the date and time: 2:26 PM, 11/9/2024.

Step 4: After clicking on the button, students need to select the courses from the dropdown lists. Then, click on the **‘submit’** button.

The screenshot displays the RTU Programme Course Registration web application. The browser address bar shows the URL: `rtuassam.samarth.edu.in/index.php/vidhyarthi/course-selection/form?prg_id=bc7d57e0090dd6f13e771125a9ad72a1ecd68edf2e4430417ac2bb64bd909331&...`. The page features a sidebar menu on the left with the following items: Dashboard, Student (Dashboard, Profile, Certificates, B.A. : Bachelor of Arts(Arts), Fee, Course(s) Selection, Upload Section, Services), Examination (Registration, Hall Admit Card, Grade Card), and Training & Placement (Register). The main content area contains a table with three rows for course selection:

4	INTER DISCIPLINARY COURSE	MD-N-ECO-1.1 : Introductory Economics (3.00)
5	SKILL ENHANCEMENT COURSE	SEC-N-ENG-1.1 : Skill Enhancement in English-1 (3.00)
6	VALUE ADDED COURSE	<p>Select maximum 4 credit. You have selected 4 credit, remaining selection 0 credit.</p> <ul style="list-style-type: none"><input type="checkbox"/> VAC-1.1 : Yoga and Naturopathy (2.00)<input type="checkbox"/> VAC-1.2 : Health and Wellness, Yoga Education, Sports and Fitness (2.00)<input checked="" type="checkbox"/> VAC-1.1A : Environment Study (4.00)

Below the table is a blue **Submit** button. The top right of the page includes a 'Public Notice(s) / Results' button and a user profile icon labeled 'PD'. The Windows taskbar at the bottom shows the date and time as 2:27 PM on 11/9/2024.

Step 5: After clicking on the “Submit” button, students will be able to preview the list of selected courses.

In that, Students can update their courses selection by clicking on button.

Step 6: Then, click on ‘submit course selection’ button to finally submit the selected course

The screenshot shows the RTU Student Portal interface. On the left is a navigation menu with 'Dashboard', 'Programme', and 'Course Selection'. The main area displays a table of selected courses:

S.No	Course Code	Name of Course	Credits	Term
1	MAJ-N-BEN-1.1 : MAJOR	Madhyayuger Bangla Sahitya Path	4.00	1 SEMESTER
2	MIN-N-EDU-1.1 : MINOR	Educational Psychology	4.00	1 SEMESTER
3	AECC-N-ASM-1.1 : AECC	Yogayog Mulak Axomiya	2.00	1 SEMESTER
4	MD-N-ECO-1.1 : IDC	Introductory Economics	3.00	1 SEMESTER
5	SEC-N-ENG-1.1 : SEC	Skill Enhancement in English-1	3.00	1 SEMESTER
6	VAC-1.1A : VAC	Environment Study	4.00	1 SEMESTER
Total Credit			20	

Below the table are two buttons: 'Update Course Selection' (blue) and 'Submit course selection' (green). The page is powered by eGov.

Step 7: A pop-up window will appear for confirmation of selected courses. On that, click on the “OK” button.

This screenshot shows the same course selection page as above, but with a confirmation pop-up window overlaid. The pop-up window contains the following text:

rtuassam.samarth.edu.in says
Please check your course selection after submission no changes will be allowed.Press OK to confirm or CANCEL to check/change your course selection.

The pop-up window has two buttons: 'OK' (blue) and 'Cancel' (white with blue border).

After successful completion of the course selection a new window will appear with the message that “Courses submitted successfully”.