



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়

Rabindranath Tagore University

Office of the Controller Of Examinations

Hojai-782436, Assam, India

Phone – 8638984557 (M)

website – www.rtuassam.ac.in : : email – controllerofficertu@gmail.com

Ref No. RTU/REG/UG/2/2025/2016

NOTICE

DATE: 07-05-2025



This is to inform all concerned students that the online form fill-up process for the NEP 2nd Semester (Session: 2024-25) examinations will commence as per schedule below:

Schedule:

- **Start Date and Time: 8th May 2025 at 12.00 Noon**
- **Closing Date and Time: 13th May 2025 at 6.00 PM**

The respective portal <https://rtuassam.samarth.edu.in> for online form fill up will be opened in due course of time. The requisite fee for examination form fill up shall be collected in the office cash counter.

For any correction or modification, student must contact the Controller of Examinations office in person on **14th May 2025**. No requests for corrections will be entertained after **14th May 2025**.

The office of the Controller of Examinations kindly requests the cooperation of all students and stakeholders to ensure the online form fill-up process is completed smoothly and effectively.

Instructions for Form Fill-Up:

1. The students must **first confirm** the payable amount for the form fill-up by logging into the individual student portal in Samarth.
2. Students must first pay the examination fee at the cash counter and collect the payment receipt.
3. After making the payment, students must fill-up and submit the examination form online using the Payment Reference no. from the receipt.
4. Once the online form is successfully submitted, students must print the filled form and submit it along with the payment receipt at the respective counter.

(S. Chakraborty)
Controller of Examinations
Rabindranath Tagore University, Hojai

Controller of Examinations
Rabindranath Tagore University
Hojai :: Assam-782435

Memo No.: RTU/REG/UG/2/2025/2016

Dated: 07.05.2025

অত্র বিশ্বম্ ভবত্যেক নীড়ম্

Copy to:

1. PS to VC, RTU for kind appraisal to Hon'ble Vice-Chancellor.
2. The Registrar, RTU for information.
3. Academic Registrar i/c, RTU for information.
4. Dy. Registrar, RTU for information.
5. Dy. Controller of Examinations, RTU for information.
6. All Head of the Concerned Departments, RTU.
7. Accounts Branch.
8. RTU Website.
9. Notice Board.
10. Office File for Records.



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Fee Structure of NEP 2nd Semester Examinations, 2024-25

Sl. No.	Category	Exam Fee (in Rs.)	Centre Fee (in Rs.)	Major Practical Fee (in Rs.)	Minor Practical Fee (in Rs.)	SEC Practical Fee (in Rs.)	MD/IDC Practical Fee (in Rs.)
1	B.A./B.Sc./B.Com.	1000	400	350	350	200	200

Note:

- Students can view the total payable amount for the form fill-up by logging into the individual student portal in Samarth.



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