

RABINDRANATH THAKUR VISHWAVIDYALAYA

STANDARD OPERATING PROCEDURE (SOP)

FOR ADMISSION INTO THE 4TH YEAR (7th SEMESTER) OF THE FOUR-YEAR UNDERGRADUATE PROGRAMME (FYUGP)/TWO-YEAR POSTGRADUATE PROGRAMME OF RABINDRANATH THAKUR VISHWAVIDYALAYA

1. Preamble

In pursuance of the provisions of the National Education Policy (NEP), 2020 and the implementation of the Four-Year Undergraduate Programme (FYUGP), Rabindranath Thakur Vishwavidyalaya (RTV) hereby prescribes the following Standard Operating Procedure (SOP) for admission into the Fourth Year (7th Semester) of FYUGP and the corresponding Two-Year Postgraduate Programme.

The 7th Semester of the FYUGP shall be treated as academically equivalent to the 1st Semester of the Two-Year Postgraduate Programme in accordance with the applicable regulations and curriculum framework.

2. Categories of Admission

Category-I: Existing RTV Students

1. Students of Rabindranath Thakur Vishwavidyalaya who have successfully completed the first three years (Six Semesters) of the FYUGP shall be automatically promoted and admitted to the 7th Semester, subject to:
 - Fulfilment of the prescribed academic requirements and promotion criteria; and
 - Payment of the prescribed fees, if any.
2. No fresh application or migration certificate shall be required from such students.
3. Every student completing 6th Sem must fill an application indicating continuation or existing the course.

Category-II: Students of the 2023-24 Batch under Gauhati University or Other Universities Seeking Admission into RTV

1. Students admitted during the academic session 2023-24 under the FYUGP of Gauhati University or any other recognised university and who have successfully completed three years (Six Semesters) of study may apply for admission into the 7th Semester of RTV.
2. Since the Academic Bank of Credits (ABC) system is not yet fully operational, such admissions shall be processed on the basis of:
 - Marksheets/Grade Sheets of all six semesters;
 - Registration Certificate;
 - Proof of admission through the SAMARTH Portal or any other documentary evidence as may be prescribed by the University.
 - Availability of seats in the concerned programme.
3. As admissions from the academic session 2023-24 onwards have been conducted through the SAMARTH Portal, submission of a Migration Certificate shall not be mandatory.
4. The concerned Department and the University shall verify the equivalence of courses, credits and eligibility before granting admission.

Note: The students who have completed 6th semester from affiliated colleges of RTV (2023-24 Batch) at present are under Gauhati University and willing to take admission at 7th semester of RTV will follow RTV syllabus and appears exam conducted by RTV and result will be declare by GU (The credit earned will be transferred to GU).

Category-III: Students Seeking Admission to the Two-Year Postgraduate Programme

1. Candidates who have successfully completed a Three-Year Undergraduate Degree Programme and wish to pursue a Two-Year Postgraduate Programme may seek admission to the 1st Semester of the Two-Year Postgraduate Programme.
2. Admission under this category shall be subject to:
 - Fulfilment of the eligibility criteria prescribed by the University and the relevant statutory bodies;
 - Availability of seats in the concerned programme; and
 - Verification of academic credentials and documents.
 - Payment of prescribed fees.
3. Students admitted under this category shall be governed by the academic regulations applicable to both the Fourth Year of FYUGP and the corresponding Postgraduate Programme.

3. Eligibility and Selection Criteria

1. A student who has successfully completed a Three-Year Undergraduate Degree Programme under the FYUGP or an equivalent programme shall be eligible to apply for admission to the Two-Year Postgraduate Programme in the Major discipline studied at the undergraduate level. Admission in a Minor discipline may also be permitted, provided that the candidate has earned the minimum prescribed credits in the concerned subject and fulfils such eligibility requirements as may be determined by the University and the concerned Department from time to time.
2. For the purpose of applying for admission into the Fourth Year (7th Semester)/First Semester of the Two-Year Postgraduate Programme, a candidate must have successfully earned the minimum number of credits prescribed under the relevant FYUGP Regulations up to the Fifth Semester. The University may notify the minimum credit requirement, either programme-wise or uniformly across all disciplines, before commencement of the admission process.
3. The eligibility requirement relating to credits may be determined either subject-wise, taking into account the academic requirements of the concerned discipline, or through a common minimum credit threshold applicable across the University, as may be approved by the competent authority from time to time.
4. Admission to the Fourth Year (7th Semester)/First Semester of the Two-Year Postgraduate Programme shall ordinarily be made on the basis of merit determined from the academic performance and credits earned by the candidate in the qualifying examinations. However, the University may conduct an Entrance Examination or adopt any other selection procedure as approved by the competent authority. The mode of selection applicable for a particular academic session shall be notified by the University prior to commencement of admissions.

4. Fee Structure and Fee Waiver

1. The Government of Assam presently extends the Fee Waiver Scheme to eligible students belonging to SC, ST and EWS categories up to the Third Year of the Undergraduate Programme.
2. In the event that the Government extends the Fee Waiver Scheme to the Fourth Year (7th and 8th Semesters) of FYUGP, eligible students shall be entitled to avail the benefits in accordance with the Government guidelines and University notifications issued from time to time.
3. The Postgraduate Programmes of Rabindranath Thakur Vishwavidyalaya are self-financing in nature. Accordingly, students admitted under Category-III shall ordinarily be required to pay the prescribed programme fees to meet the academic and administrative expenses associated with running the programmes, unless exempted by any Government order, scholarship scheme or specific decision of the University.

5. Documents Required

The following documents shall be submitted, wherever applicable:

1. Duly filled-in Application Form.
2. Mark sheets/Grade Sheets of all previous semesters.
3. Registration Certificate for students who completed Three-Year Graduation prior to the introduction of the SAMARTH admission system.
4. Proof of admission through the SAMARTH Portal (for students admitted from the academic session 2023-24 onwards of Assam state).
5. Caste Certificate/EWS Certificate, wherever applicable.
6. Any other document as may be prescribed by the University from time to time.

6. Interpretation and Relaxation

Any matter relating to admission into the Fourth Year (7th Semester) of FYUGP or the 1st year of PG (Two-Year Postgraduate Programme) that is not specifically covered under this SOP shall be referred to the Vice-Chancellor, Rabindranath Thakur Vishwavidyalaya, whose decision shall be final and binding.

7. Effective Date

This is a Draft SOP and shall be placed before the competent authority for due approval. Upon approval, it shall come into force from the date of its publication on the official website of Rabindranath Thakur Vishwavidyalaya.

Note: Prescribed criteria and number of seats of the respective departments will be notified in time through prospectus and RTV website.

Categories of Admission into FYUGP 4th Year (7th Semester) / Two-Year Postgraduate Programme

Particulars	Category-I: Existing RTV Students	Category-II: FYUGP Students from Gauhati University/Other Universities	Category-III: Three-Year UG Degree Holders Seeking PG Admission
Eligible Applicants	Students of RTV who have successfully completed Six Semesters of FYUGP	Students admitted in 2023-24 under FYUGP in Gauhati University or any recognised University and successfully completed Six Semesters	Candidates who have successfully completed a Three-Year Undergraduate Degree Programme
Programme of Admission	7th Semester (4th Year) of FYUGP	7th Semester (4th Year) of FYUGP	1st Semester of the Two-Year Postgraduate Programme (equivalent to 7th Semester of FYUGP)
Admission Process	Automatic promotion	Application required	Application required
Academic Requirement	Fulfilment of prescribed academic requirements and promotion criteria	Successful completion of Six Semesters and verification of eligibility	Fulfilment of University and statutory eligibility criteria
Documents Required	Normally no fresh documents required	Marksheets/Grade Sheets of all Six Semesters, Registration Certificate, SAMARTH Admission Proof, and other prescribed documents	Academic credentials, eligibility documents and other prescribed documents

Migration Certificate	Not required	Not mandatory	Not applicable
Verification by University	Not required beyond normal promotion process	Verification of course equivalence, credits and eligibility by Department and University	Verification of academic credentials and eligibility
Seat Availability	Not applicable	Subject to availability of seats	Subject to availability of seats
Fee Requirement	Prescribed FYUGP fees, if any by Govt. Scholarship	Prescribed FYUGP fees, if any by Govt Scholarship	Prescribed PG programme fees, unless exempted under Government/University provisions
Academic Regulations Applicable	FYUGP Regulations	FYUGP Regulations	Regulations applicable to both the Fourth Year of FYUGP and the corresponding Postgraduate Programme
Final Outcome	Admission to 7th Semester of FYUGP	Admission to 7th Semester of FYUGP	Admission to 1st Semester of Two-Year PG Programme (equivalent to 7th Semester of FYUGP)

Sd/-
Academic Registrar
Rabindranath Thakur Vishwavidyalaya
Hojai, Assam

Govt of Assam
OFFICE OF THE DIRECTOR OF HIGHER EDUCATION, ASSAM
KAHILIPARA : GUWAHATI

No. E – 682791/6

Dated Kahilipara, the 4th of August, 2026

NOTIFICATION

In view of the requests received from various Higher Education Institutions and the student community, and in the larger interest of the students, the schedule for Lateral Entry Admissions for the Academic Session 2026–27 has been revised, as directed, as follows:

Activity	Timeline
Registration and programme selection by applicants	27 th July to 20 th August, 2026
Scrutiny of applications	21 st and 22 nd August, 2026
Admission for Lateral Entry applicants	24 th to 26 th August, 2026

Points to be noted for Lateral Entry admissions:

1. The URL for admission is <https://assamadm-le.samarth.ac.in/>
2. Applicants may apply for all eligible programmes available across Institutions.
3. Applicants are advised to check the programme criteria and eligibility, as per the prospectus/information bulletin of each Institution, available on the lateral entry admission portal.
4. Applicants are required to check for the multiple entry-exit policy of the concerned Institutions.

Sd/-
Director, Higher Education, Assam
Kahilipara, Guwahati-19

Memo No. No. E – 682791/6-A

Dated Kahilipara the 4th of August, 2026

Copy to:

1. The Registrars, all participating State Universities of Assam, for kind information and necessary action.
2. Prof. Sanjeev Singh, Principal Investigator, Samarth eGov, New Delhi for kind information and request for support.
3. The Principals, all participating Colleges of Assam, for kind information and necessary action.
4. P.S. to the Hon'ble Minister, Education, Govt. of Assam, for kind appraisal of the Hon'ble Minister.
5. P.S. to the Commissioner and Secretary to the Govt. of Assam, Higher Education Department, Dispur, Ghy-06 for kind information
6. The Regional SAMARTH Support and Coordination Centre, Assam for information and necessary action.


Dy. Director, Higher Education, Assam
Kahilipara, Guwahati-19