

PART -A

APPLICATION PRO-FORMA FOR NON-TEACHING STAFF

(Please read carefully the general conditions /instructions given below before filling in the below)



**RABINDRANATH TAGORE UNIVERSITY
HOJAI-782435 :: ASSAM**

Name of the post applied for (in block letters).....
against the reservation category of.....
(UR/SC/ST(H)/ST(P)/PWD/OBC or MOBC)

To
The Registrar
Rabindranath Tagore University
Hojai-782435
Assam, India

Sir,

With reference to your Advertisement No.....dt.....for the above post,
for which last date for submission of application is....., I present myself as an
applicant for the same.

Yours faithfully

(Full signature of the Applicant)

Details of application fee: Name of the Bank: Demand Draft No.: Date: Amount: Rs.	Applicants must paste here a recent passpost size photograph
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1. (i) Name of the candidate (In Block letter)

(ii) Father's Name:

2. Date of birth: Age (as on 01-01-2023):

(Attested copy of H.S.L.C. certificate to be enclosed as a proof of the age)

3. Nationality: Marital Status Sex:

4. (a) Address for correspondence

(c) Mobile No.:

(e) Whatsapp No.:

(b) Permanent address:

(d) Email id:

(f) Adhaar No.:

5. Employment Registration No. (where applicable):

6. (a) Do you belong to Scheduled Caste/Scheduled Tribe/Other Backward Classes/Persons with Disabilities/Ex-Serviceman?

(b) If None, write None in the box:

7. If you belong to PWD (Person with Disability), then state the nature of disability as OH(Orthopedically Handicapped), VH (Visually Handicapped), HH (Hearing Handicapped), MD (Multiple Disability)

OH	VH	HH	MD
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

8. Post held, if any, at the time
 Sending the application:

(a) Designation:
(b) Date of Joining:
(c) Permanent/ Temporary:
(d) Name and address of the employer
(e) Basic Pay: Rs
(f) Total emoluments: Rs

9. Details of appointments held (Use an extra sheet,if necessary)

Designation	Duration	Nature of work	Name of Employer

10. Academic Qualification:
 (Examination passed from H.S.L.C./H.S. onwards. Attested copies of the testimonials be enclosed):

Examination passed	Board/ University	Year of passing	Division/ Class/Grade	Percentage of marks obtained	Subject(s)

11. Any other information (Please attach a separate sheet provided you want to give some more information)

12. Declaration:

I decalre that the statements made in this application are true to the best of my knowledge and belief. In case of any false statement, I am liable to any action the University deems fit and proper.

Date:..... Place:.....

(Signature of the Candidate)

13. List of enclosures:

- (i)
- (ii)
- (iii)
- (iv)
- (v)
- (vi)
- (vii)
- (viii)
- (ix)
- (x)

PART -B

Forwarding note of the Employer:

Certify thathas been an
employee of.....(Name of the Organization)
since.....(date) and at present working as

Information given by the employee is correct to best of my knowledge.

This organization has no objection to his/her candidature for the position of.....
at Rabindranath Tagore University.

Memo No.

Signature:

Date:

Designation:

Place:

Name of the organization with seal: