



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়  
Rabindranath Thakur Vishwavidyalaya

(A State Govt. University of Assam)

Hojai-782436, Assam, India

Phone – 7002418574

website – www.rtuassam.ac.in :: email – rabindranathtagoreuniversity@gmail.com.



Ref. No.RTU/REG/TENDER/2025/৪২৩

Date: 07/04/2026

**SNIT FOR PROVIDING DESKTOP COMPUTER,  
& PRINTER WITH SCANNER & 1.5 TON 3 STAR AC**

Quotations are invited from Eligible Agency/Firm for supply of Desktop Computers, Printer with scanner and 1.5 Ton AC for Rabindranath Thakur Vishwavidyalaya (Sir J.C. Bose Campus) at Sagar Basti, Hojai, Assam.

SI. No.	Notice No :	Particulars
1	117/2026	Notice inviting tender for for <b>Desktop Computers, Printer with scanner &amp; ( 2 Nos.) 1.5 Ton, Split AC 3 STAR</b> for Rabindranath Thakur Vishwavidyalaya, Hojai, Assam

The details can be found in the RTV website [www.rtuassam.ac.in](http://www.rtuassam.ac.in).

Last date of submission of quotation is **28/04/2026** before **5 P.M**

  
(Dr. Sandip Ratna)  
Registrar i/c

Rabindranath Thakur Vishwavidyalaya, Hojai (Assam)

Registrar i/c

Rabindranath Thakur Vishwavidyalaya  
Hojai (Assam)

**Memo No.RTU/ REG/TENDER/2025/৪২৩ (A) Date: 07/04/2026**

Copy to:-

1. The P.S. to VC, for his kind appraisal to Hon'ble VC Sir of RTV.
2. Finance Officer i/c, RTV for information Please.
3. RTV website.
4. Office file.

  
(Dr. Sandip Ratna)  
Registrar i/c

Rabindranath Thakur Vishwavidyalaya, Hojai (Assam)



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Date: 07/04/2026

### NOTICE FOR DESKTOP COMPUTER, PRINTER WITH SCANNER & 1.5 TON 3 STAR AC

Sealed Tenders are invited from experienced and registered firms for “**Desktop Computer, Printer with Scanner & 1.5 Ton 3 STAR AC**”, in the premises of Rabindranath Thakur Vishwavidyalaya (Sir J.C. Bose Campus), Hojai, Assam - 782435.

1.	Last date of Quotation Submission	28/04/2026
2.	Website	<a href="http://www.rtuassam.ac.in">www.rtuassam.ac.in</a>
3.	Place of Bid Submission and Opening	Office of The Registrar, (Sir. J.C. Bose Campus) Rabindranath Thakur Vishwavidyalaya, (RTV), Hojai, Assam - 782435.
4.	Quotation Validity	30 Days
5.	Delivery Completion Period	Within 15 Days
6.	Tender Opening	29/04/2026
7.	Application Fee	Rs.1000 (Non-Refundable) DD in favour of “ Rabindranath Tagore University , Hojai, Assam”

For further details, visit “[www.rtuassam.ac.in](http://www.rtuassam.ac.in)”. All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, time extension, etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the webpage.

  
(Dr. Sandip Raita)  
Registrar i/c

Rabindranath Thakur Vishwavidyalaya, Hojai (Assam)  
Registrar i/c

Rabindranath Thakur Vishwavidyalaya  
Hojai (Assam)

যত্র বিশ্বম্ভবত্যেকনীড়ম্



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Ref. No.RTU/REG/TENDER/2025/৪২৩

Date: 07/04/2026

### Terms and Conditions

Sl. No.	Specification
1	<b>Due Date:</b> The tender has to be submitted on or before the last date. Quotations received after the last date and time will not be considered.
2	<b>Preparation of Bid:</b> The offer/bid should be submitted in <b>Two bid systems (i.e.)</b> Technical bid and financial bid both separately. <ul style="list-style-type: none"><li>The technical bid should consist of Tender fee, all technical details along with commercial terms and conditions.</li><li>Financial bid should indicate item wise price for the items mentioned in the technical bid.</li></ul>
3	<b>Opening of the tender:</b> The Quotations will be opened by the Tender Opening committee; The technical bid will be examined by a technical expert (as per specification and requirement) Only qualified Technical bids will be considered for opening financial bid. In the event of the due date of receipt and opening of the tender being declared as a holiday/lock down for the University, then the due date of receipt/opening of tender will be the next working day.
4	Incomplete bid in any form will be considered as disqualified.
5	Payment shall be made after Installation of the Computers. No part payment will be made.
6	Rate Quoted should be valid for 30 Days from the date of submission of Quotation.



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7	<p><b>Pre-qualification criteria:</b></p> <p>The bidders are requested to read the tender document carefully and ensure to comply with all the instruction herein. Non-compliance of the instructions contained in this document may disqualify the tenderer from the tendering exercise.</p> <ul style="list-style-type: none"><li>• Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents, conditional bid etc. may lead to rejection of the bid.</li><li>• Tenderer should have its base in Assam and trading experience since last 2-3 Years.</li><li>• The bidder should quote for all the items in the tender as a package only. The comparative statement will be made as a package only. Bidder who doesn't quote for all the items as per the given Tender Specifications are subject to be disqualified. Optional tender will not be accepted.</li><li>• The tenderer should not have been debarred or blacklisted by any Central/State Government Departments of India.</li></ul>
8	<p><b>Delivery:</b> Delivery of the goods should be made within a maximum of <b>15 days</b> from the date of receiving the Purchase Order otherwise the supply shall be considered cancelled.</p>
9	<p><b>Prices:</b> The price should be quoted in net per unit (after breakup) and must include all packing and delivery charges. The offer/bid should be exclusive of taxes and duties, which will be paid by the RTV, as applicable. However, the percentage of taxes &amp; duties shall be clearly indicated.</p>
10	<p><b>Installation, Training and Demonstration:</b> The Bidder is required to do the installation, Provide training and demonstration to the designated Purchaser's technical and end user personnel to enable them to effectively operate the total equipment.</p>



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11	Payment: 100% payment shall be made by the University against delivery, inspection, successful installation, commissioning and acceptance of the equipment at University in good condition and to the entire satisfaction of the University.
12	University Website: The University may issue notification regarding the tender for time extension, corrigendum, amendments etc. and such notification will be posted on website only. Bidders are requested to keep visiting the website <a href="http://www.rtuassam.ac.in">www.rtuassam.ac.in</a> for any such notification till the tender process is complete.
13	Validity- Quoted rates must be valid for a period of 30 days from the date of closing of the tender. The overall offer for the assignment and tenderer quoted price shall remain unchanged during the period of validity. If the tenderer has quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or changes his offer during the validity period, the tender is liable to be rejected and if any earnest money deposited shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.



# ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয় Rabindranath Thakur Vishwavidyalaya

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Ref. No.RTU/REG/TENDER/2025/৪২১

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## DECLARATION BY THE VENDOR

It is hereby declared that I/We the undersigned have read and examined all the terms and conditions etc. of the tender document for which I/we have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 13. This is also certified that I/We/our Supplier firm/Authorised Dealer have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of:

(Company Seal)

যত্নবিশ্বম্ভবত্যেকনীড়ম্



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### Technical Specifications – Desktop Computer

#### Category–A : Desktop Computer (16 GB RAM)

Sl. No.	Specification	Minimum Requirement
1	Processor	Intel Core i3 (12th Gen or higher)
2	RAM	16 GB DDR4 (Expandable up to 64 GB)
3	Storage	512 GB SSD
4	Graphics	Integrated Graphics
5	Monitor	21.5” LED, Full HD (1920×1080), HDMI
6	Keyboard & Mouse	USB Keyboard and USB Optical Mouse
7	Ports	Minimum 4 USB ports (USB 3.0 minimum 2), HDMI/VGA
8	Network	Gigabit Ethernet (10/100/1000 Mbps), Wi-Fi
9	Operating System	Any Operating System
10	Power Supply	450W, Energy Efficient
11	Warranty	3 Years On-Site OEM Warranty

#### Category–B : Desktop Computer (8 GB RAM)

Sl. No.	Specification	Minimum Requirement
1	Processor	Intel Core i3 (12th Gen or higher)
2	RAM	8 GB DDR4 (Expandable up to 64 GB)
3	Storage	256 GB SSD
4	Graphics	Integrated Graphics
5	Monitor	21.5” LED, Full HD (1920×1080), HDMI
6	Keyboard & Mouse	USB Keyboard and USB Optical Mouse
7	Ports	Minimum 4 USB ports (USB 3.0 minimum 2), HDMI/VGA
8	Network	Gigabit Ethernet (10/100/1000 Mbps), Wi-Fi
9	Operating System	Any Operating System
10	Power Supply	450W, Energy Efficient
11	Warranty	3 Years On-Site OEM Warranty

#### Category–D : Printer with Scanner

Sl. No.	Specification	Minimum Requirement
1	Printer	Monochrome laser printer with print, scan & copy
2	Print speed	20 ppm
3	Resolution	600×600 dpi; flatbed scanner 600 dpi
4	Connectivity	USB & LAN; supports A4/A5
10	OS Support	Windows 10 / 11
11	Warranty	1-year on-site OEM warranty
12	Consumables	Easily Available



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### General Conditions

1. All components must be brand new and OEM certified
2. Machines must be from a single OEM make
3. Installation and configuration included in scope of supply
4. Quantity mentioned is indicative only. Actual order quantity may vary as per requirement at the approved unit price.

### TECHNICAL SPECIFICATIONS FOR AIR CONDITIONER: 1.5 Ton 3 Star Airconditioner, Stabilizer with Electrical work Installation and commissioning-

Quantity 2 Nos.

Sl. No.	Parameter	Tenderspecification	Compliance (Yes/no)
1.	Cooling Capacity	1.5 Ton	
2.	Star rating	3	
3.	Max.Ambient temp.	45°C	
4.	Energy efficient ratio (EER)	3.2	
5.	Electrical input	230V/50Hz	
6.	Noise level	Indoor unit:≤40dB	
7.	Compressor type	Hermitically sealed rotary type	
8.	Air flow rate	425 CFM or more	
9.	Fan speed	3 Steps	



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10.	Function modes	Auto/Cool/Fan/Dry – shall have power saving mode, temperature setting option should be available with Timer.	
11.	Body surface finish	Powder coated/high quality paint finish	
12.	Air filtering unit	Dust proof and anti-bacteria filter	
13.	Length of tubing	5m or as per the installation requirement	
14.	Remote control	Wireless with LCD display	
15.	Refrigerant type	R-32	
16.	Warranty	1 year warranty for the whole AC unit and five years for compressor unit from The date of installation.	
17.	Stabilizer with 1 year warranty	4.0 KVA working range 140-280V	

*\*Cost of Copper Wire, drain pipe per meter to be quoted separately.*

*SRam*  
*7/4/26*

(Dr. Sandip Rana)

Registrar i/c

Rabindranath Thakur Vishwavidyalaya, Hojai (Assam)

Registrar I/c

Rabindranath Thakur Vishwavidyalaya

Hojai (Assam)