



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়  
RABINDRANATH THAKUR VISHWAVIDYALAYA  
(A STATE GOVT. UNIVERSITY RECOGNISED UNDER 2(F) OF  
Hojai-782435, Assam, India



Website: rtuassam.ac.in; email –rabindranathtagoreuniversity@gmail.com, rturegistrar0@gmail.com

Ref. No. RTU/REG/TENDER/2025/1077

Date: 06/07/2026


**SNIT FOR PROVIDING ELECTRONIC ITEMS FOR OFFICE & CLASSROOM**

Sealed tenders are hereby invited from reputed, registered, and eligible suppliers/firms for the supply of electronic items for office & classroom of Anandoram Borooh Campus of Rabindranath Thakur Vishwavidyalaya to the undersigned office as per the details given below.

SI. No.	Notice No :	Particulars
1.	126/2026	Notice inviting tender for items of Anandoram Borooh Campus of Rabindranath Thakur Vishwavidyalaya, Hojai, Assam

The details can be found in the RTU website [www.rtuassam.ac.in](http://www.rtuassam.ac.in).


Last date of submission of tender is 13/07/2026 before 5 P.M

  
(Dr. Sandip Ratna)  
Registrar i/c  
Rabindranath Thakur Vishwavidyalaya,  
Hojai (Assam)  
Registrar i/c  
Rabindranath Thakur Vishwavidyalaya  
Hojai (Assam)

Memo No. RTU/REG/TENDER/2025/1077 (A)

Copy to:-

1. The P.S. to VC, for his kind appraisal to Hon'ble VC Sir of RTU.
2. Finance Officer i/c, RTU for information Please.
3. Accountant, RTU for information.
4. RTU website.
5. Office file.

  
(Dr. Sandip Ratna)  
Registrar i/c  
Rabindranath Thakur Vishwavidyalaya,  
Hojai (Assam)  
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Rabindranath Thakur Vishwavidyalaya  
Hojai (Assam)

যত্ন বিশ্বম্ ভবত্যেক নীড়ম্





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1.	Last date of Quotation submission	13/07/2026
2.	Website	<a href="http://www.rtuassam.ac.in">www.rtuassam.ac.in</a>
3.	Place of Bid Submission and Opening	Office of The Registrar, Rabindranath Thakur Vishwavidyalaya, (RTU), Hojai, Assam - 782435. 90 Days Within 7 Days
4.	Quotation Validity	30 Days
5.	Delivery Completion Period	Within 7 Days
6.	Tender Opening	14/07/2026

For further details, visit "[www.rtuassam.ac.in](http://www.rtuassam.ac.in)". All are requested to attend on the day of tender opening. Any further clarification including corrigendum, amendments, time extension, etc. to the above tender will be posted in the website only. Bidders should therefore regularly visit the webpage.

  
(Dr. Sandip Ratna)

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SL. No.	Details
1.	<b>Due Date:</b> <ul style="list-style-type: none"><li>The tender has to be submitted on or before the last date.</li><li>Quotations received after the last date and time will not be considered.</li></ul>
2.	<b>Preparation of Bid:</b> <ul style="list-style-type: none"><li>The offer/bid should be submitted in two bid systems (i.e.) technical bid and financial bid.</li><li>The technical bid should consist of all technical details along with commercial terms &amp; conditions.</li><li>Financial bid should indicate item wise price for the items mentioned in the list.</li></ul>
3.	<b>Opening of the tender:</b> <ul style="list-style-type: none"><li>The Quotations will be opened by the Tender Opening committee.</li><li>In the event of the due date of receipt and opening of the tender being declared as a holiday/lockdown for the University, then the due date of receipt/opening of tender will be notified on the website.</li></ul>
4.	<b>Acceptance/ Rejection of bids:</b> <ul style="list-style-type: none"><li>The University reserves the right to reject any or all offers without assigning any reason. The University may adopt other criteria for disqualification of a bidder as it may consider appropriate.</li></ul> <b>Such Criteria may include the following: -</b> <ol style="list-style-type: none"><li>Failure of any Bidder (s) to provide all of the information /documents required in the bid proposal or any additional information /documents as sought by the University including supporting documents.</li><li>Non receipt of Bid proposal on or before due date and time.</li><li>Misrepresentation in the Bid proposal.</li><li>Non-payment of Application Fee, EMD.</li></ol>
5.	<b>Pre-qualification criteria:</b> <ul style="list-style-type: none"><li>The tenderers are requested to read the tender document carefully and ensure to comply with all the instruction herein. Non-compliance of the instructions contained in this document may disqualify the tenderer from the tendering exercise.</li><li>Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents, conditional bid etc. may lead to rejection of the bid.</li><li>Tenderer should have its base in Assam and trading experience since last 2-3 Years.</li><li>The bidder should quote for all the items in the tender as a package only. The comparative statement will be made as a package only. Bidder who doesn't quote for all the items as per the given Tender Specifications are subject to be disqualified. Optional tender will not be accepted.</li><li>The tenderer should not have been debarred or blacklisted by any Central / State Government Departments of India.</li></ul>

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Rabindranath Thakur Vishwavidyalaya  
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6.	<b>Delivery:</b> Delivery of the goods should be made within a maximum of 15 days from the date of receiving the Purchase Order.
7.	<b>Delayed delivery:</b> If the delivery is not made within the due date for any reason, the University will have the right to impose penalty 1% per week and the maximum deduction is 10% of the contract value / price.
8.	<b>Prices:</b> The price should be quoted in net per unit (after breakup) and must include all packing and delivery charges. The offer/bid should be exclusive of taxes and duties, which will be paid by the RTU, as applicable. However, the percentage of taxes & duties shall be clearly indicated. The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
9.	<b>Governing Language:</b> The contract shall be written in English language. English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language.
10.	<b>Payment:</b> 100% payment shall be made by the University against delivery, inspection, commissioning and acceptance of the equipment at University in good condition and to the entire satisfaction of the University.
11.	<b>University Website:</b> The University may issue notification regarding the tender for time extension, corrigendum, amendments etc. and such notification will be posted on website only. Bidders are requested to keep visiting the website <a href="http://www.rtuassam.ac.in">www.rtuassam.ac.in</a> for any such notification till the tender process is complete.
12.	<b>Validity:</b> Quoted rates must be valid for a period of 30 days from the date of closing of the tender. The overall offer for the assignment and tenderer quoted price shall remain unchanged during the period of validity. If the tenderer has quoted the validity shorter than the required period, the same will be treated as unresponsive and it may be rejected. In case the tenderer withdraws, modifies or changes his offer during the validity period, the tender is liable to be rejected and if any earnest money deposited shall be forfeited without assigning any reason thereof. The tenderer should also be ready to extend the validity, if required, without changing any terms, conditions etc. of their original tender.
14.	<b>Termination:</b> In the event the University is not satisfied with the work done by the Vendor, The University shall give immediate notice in writing to rectify the defects and/ or to complete the work. If the University is not satisfied with reply of aforesaid notice, The University can terminate this Agreement and the Vendor shall be liable to pay damages which shall be calculated by the University or professional expert of the University.

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**DECLARATION BY THE VENDOR**

It is hereby declared that I/We the undersigned, have read and examined all the terms and conditions etc. of the tender document for which I/We have signed and submitted the tender under proper lawful Power of Attorney. It is also certified that all the terms and conditions of the tender document are fully acceptable to me/us and I/We will abide by the conditions from serial no. 1 to 14. This is also certified that I/We/our Supplier firm/Authorized Dealer have no objection in signing the purchase contract if the opportunity for the supply of the items against this tender is given to me/us.

Date:

Signature:

Address:

Name:

Designation:

On behalf of:  
(Company Seal)

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## ELECTRONIC ITEMS FOR OFFICE & CLASSROOMS

Sl.No.	Particulars	Price Per Unit
1	<b>Computer System</b> Minimum Configuration <ul style="list-style-type: none"><li>• Intel i3/i5 Processor (11 Gen or Higher).</li><li>• 8GB RAM (Expandable up to 64 GB).</li><li>• 512GB SSD.</li><li>• Integrated Graphics.</li><li>• Genuine Windows Operating system with MS Office.</li><li>• 21.5 Inch Full HD Monitor.</li><li>• USB keyboard &amp; USB Optical Mouse.</li><li>• Minimum 4 USB Ports (USB 3.0 Minimum), HDMI/VGA.</li><li>• Gigabyte Ethernet (100/1000 Mbps), Wi-Fi.</li><li>• 450W Energy Efficient Power Supply.</li><li>• 3 Years on Site OEM Warranty.</li><li>• 650VA UPS.</li></ul>	
2	Printer (Epson/Canon all in one Ink Tank)	
3	Ceiling Mount Projector (Epson/BenQ/LG/Sony)	
4	Android Smart Board	
5	Ceiling Fan (900 mm)	
6	Fan (Wall Mounting) (400 mm)	

(Dr. Sandip Ratna)

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