



ৰবীন্দ্রনাথ ঠাকুর বিশ্ববিদ্যালয়

RABINDRANATH THAKUR VISHWAVIDYALAY

(A STATE GOVT. UNIVERSITY RECOGNISED UNDER 2(F) OF UGC)

Hojai-782435, Assam, India

Website: rtuassam.ac.in; email –rabindranathtagoreuniversity@gmail.com, rturegistrar0@gmail.com



Ref. No RTU/REG/TENDER/2025/ 1186

Date: 12/08/2026

Notice Inviting Quotations for Leasing of Botanical Garden Area on Event Basis

Tender No. 129/2026

Sealed quotations are invited from interested parties/agencies for leasing the **Botanical Garden Area of Rabindranath Thakur Vishwavidyalaya (RTV), Hojai** on an event basis for conducting social functions, gatherings, ceremonies and similar events.

The interested bidders shall submit their quotations indicating the **rate per event/day**, along with acceptance of the following terms and conditions.

Terms & Conditions:

1. The University shall provide the designated Botanical Garden area for the event, along with a separate entry gate. In addition, the University shall provide one furnished 3BHK Assam Type Accommodation, approximately 600 sq. ft. in area, with water and electricity facilities, for temporary use by the organizer on the event day.
2. Electricity, including generator connectivity (where available), shall be provided by the University. However, the cost of fuel for the generator shall be borne entirely by the successful bidder/organizer.
3. Any temporary structures, pandals, stages, decorations or other installations required for the event shall be arranged by the bidder at his/her own cost. No permanent structure shall be erected without prior written permission of the University.
4. For every **single-day event**, the allotted space shall be made available for a maximum period of **five (05) days**, comprising:
 - o Three (03) days for erection of temporary structures and decoration;
 - o One (01) day for the event; and
 - o One (02) days for dismantling, cleaning and restoration of the site.
5. Charges shall be payable on a **per-day basis** as quoted by the bidder and accepted by the University.
6. In the event of any loss or damage to University property, the organizer shall be solely responsible for making good the loss and shall pay the assessed cost as determined by the University.
7. The organizer shall ensure proper cleanliness, sanitation, waste disposal and restoration of the venue immediately after completion of the event.
8. **100% of the approved charges shall be paid in advance** before handing over possession of the venue.
9. The University reserves the right to accept or reject any or all quotations without assigning any reason thereof. The decision of the University shall be final and binding.

Submission of Quotations

The sealed quotations superscribed "**Quotation for Leasing of Botanical Garden Area on Event Basis**" should reach the office of the undersigned on or before **21/08/2026** during office hours.

For further details, interested parties may contact the Office of the Registrar during working hours.

Registrar (i/c)

Rabindranath Thakur Vishwavidyalaya
Hojai, Assam
Registrar I/c
Rabindranath Thakur Vishwavidyalaya
Hojai (Assam)



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Memo No: RTU/REG/TENDER/2025/ 1186 (A)

Date: 12/08/2026

Copy to:-

1. The P. S. to Hon`ble Vice-Chancellor, RTV, Hojai, for his kind appraisal.
2. Finance Officer i/c, RTV, Hojai, for kind information.
3. Accountant, RTV, Hojai, for kind information.
4. Office file.

SRain
12/8/26

Registrar (I/c)

Rabindranath Thakur Vishwavidyalaya

Hojai, Assam

Registrar I/c

Rabindranath Thakur Vishwavidyalaya

Hojai (Assam)